

CONTRACT TERMINATION LETTER

Sender's Name: _____

Sender's Address: _____

Recipient's Name: _____

Recipient's Address: _____

Dear Sir/Madam,

This letter serves as formal notice of termination of the contract (the "Agreement") entered into between the undersigned parties. Pursuant to the terms and conditions set forth in the Agreement and in accordance with applicable United States law, this termination is effective immediately upon your receipt of this notice, unless otherwise specified herein.

Termination Reasons:

The termination is based on the following grounds: (a) material breach of contractual obligations; (b) failure to perform duties as agreed; (c) mutual agreement to terminate; or (d) other lawful reasons as set forth in the Agreement.

Obligations Post Termination:

Upon termination of the Agreement, both parties shall comply with the following obligations: return of any property, confidentiality of proprietary information, and settlement of any outstanding payments or liabilities accrued prior to termination.

Legal Effect:

This termination letter represents a binding notice under the terms of the Agreement and is enforceable under the laws of the United States. Any disputes arising from this termination shall be resolved according to the dispute resolution provisions contained in the Agreement.

Release and Waiver:

Both parties hereby release and waive any claims arising from the terminated Agreement, except for claims relating to breach of any provision that expressly survives termination.

No Further Obligations:

Except as otherwise stated, neither party shall have any further obligations under the Agreement following termination.

Governing Law and Venue:

This termination letter shall be governed by and construed in accordance with the laws of the State of _____, without regard to its conflict of laws principles. Any disputes arising hereunder shall be resolved exclusively in the state or federal courts located in _____ County, _____.

Severability:

If any provision of this termination letter is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

Acknowledgement:

By your signature below, you acknowledge receipt and acceptance of this contract termination letter and agree to abide by its terms.

SENDER'S SIGNATURE

RECIPIENT'S SIGNATURE

Signature: _____

Signature: _____

Original source of this document:

<https://contract247-us.com/contract-termination-letter/>

Did you find this template helpful?

Find more updated templates at:

<https://contract247-us.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.
It is recommended to consult a legal professional for each specific case.