

LANCE EDITOR CONTRACT AGREEMENT

Location: _____ Date: _____

Contractor Information:

Full Name / Company: _____

Address: _____

Phone/Email: _____

Client Information:

Full Name / Company: _____

Address: _____

Phone/Email: _____

Project Description:

The Contractor agrees to provide professional editing services for the Client as described herein. Services include content editing, formatting, proofreading, and any additional tasks mutually agreed upon. All work shall comply with the highest industry standards and applicable United States laws and regulations.

Scope of Work:

1. Contractor will perform editing services in accordance with the specifications provided by Client.
2. Contractor will maintain confidentiality of all materials and information provided by Client.
3. Contractor will deliver completed work within the agreed timeline.
4. Contractor is not responsible for content accuracy beyond editing scope.
5. Revisions beyond scope may be subject to additional fees and timelines.

Payment Terms:

The Client agrees to pay the Contractor as follows:

1. Total fee: \$_____ USD.
2. Deposit: \$_____ USD due upon contract execution (if any).
3. Balance: \$_____ USD due upon delivery of final edited work.
4. Payment methods accepted include wire transfer, check, or other agreed methods.
5. Late payments may incur interest or fees as permitted by law.

Ownership and Rights:

Upon full payment, all rights, title, and interest in the edited material shall transfer to the Client. Contractor retains the right to use the work for portfolio and promotional purposes unless otherwise agreed in writing.

Confidentiality:

Both parties agree to maintain confidentiality of proprietary or sensitive information exchanged during the project. This

obligation survives the termination or expiration of this Agreement.

Termination:

Either party may terminate this Agreement with written notice. Client shall pay for all work completed up to termination date. Contractor shall deliver all completed work and work in progress upon termination.

Warranties and Liability:

Contractor warrants that services will be performed in a professional manner consistent with industry standards. Contractor shall not be liable for any indirect, incidental, or consequential damages arising from the use of the edited material. Client agrees to indemnify Contractor against any claims related to the content provided.

Dispute Resolution:

Any dispute arising under or related to this Agreement shall be resolved through binding arbitration under the rules of the American Arbitration Association, held in the state specified in the Governing Law section below. Each party waives their right to trial by jury or court litigation except to enforce arbitration awards.

Governing Law:

This Agreement shall be governed by and construed in accordance with the laws of the State of _____, without regard to its conflict of laws principles.

Entire Agreement; Amendments:

This Agreement constitutes the entire understanding between the parties with respect to the subject matter herein and supersedes all prior agreements, oral or written. Amendments or modifications shall be valid only if made in writing and signed by both parties.

Severability:

If any provision of this Agreement is found to be invalid, illegal, or unenforceable, the remaining provisions shall remain in full force and effect, and the invalid provision shall be replaced by a valid provision that most closely reflects the parties' intent.

Force Majeure:

Neither party shall be liable for failure or delay in performance due to causes beyond their reasonable control, including but not limited to acts of God, war, terrorism, strikes, natural disasters, or governmental actions.

Notices:

All notices required or permitted under this Agreement shall be in writing and delivered by hand, certified mail, overnight courier, or electronic mail to the addresses listed above or other addresses designated in writing by the parties.

Signatures:

CONTRACTOR SIGNATURE

CLIENT SIGNATURE

Signature: _____

Signature: _____

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