

# EMPLOYMENT SALARY CONTRACT AGREEMENT

Location: \_\_\_\_\_ Effective Date: \_\_\_\_\_

## Employer Information:

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

## Employee Information:

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

## Job Position and Term of Employment:

Position Title: \_\_\_\_\_

Employment Term (e.g., at-will, fixed term): \_\_\_\_\_

## Salary and Compensation:

Salary Amount: \_\_\_\_\_ USD

Payment Frequency (e.g., weekly, biweekly, monthly): \_\_\_\_\_

Method of Payment: \_\_\_\_\_

## Duties and Responsibilities:

Employee shall perform all duties as are customarily associated with the position described above and any other duties as may be assigned by Employer. Employee agrees to abide by Employer's policies, rules, and regulations in effect during the term of employment.

## Working Hours:

Employee's regular working hours shall be \_\_\_\_\_ hours per week, generally from \_\_\_\_\_ to \_\_\_\_\_, with such breaks as required by law or Employer policy.

## Benefits:

Employee shall be entitled to participate in all benefit plans and programs offered by Employer to similarly situated employees, subject to the terms and eligibility requirements of those plans and programs.

## Confidentiality:

Employee agrees to maintain the confidentiality of all proprietary and confidential information of Employer and shall not, during or after employment, disclose such information to any third party without prior written consent of Employer except as required by law.

## Termination:

Either party may terminate this Agreement at any time with or without cause upon giving notice to the other party in accordance with applicable law. Employer may terminate immediately for cause without prior notice.

**Governing Law:**

This Agreement shall be governed by and construed in accordance with the laws of the State of \_\_\_\_\_, without regard to conflicts of law principles.

**Entire Agreement:**

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, understandings, and negotiations, whether oral or written, relating to the subject matter hereof.

**Amendments:**

Any amendment or modification of this Agreement must be in writing and signed by both parties.

**Notices:**

All notices required or permitted under this Agreement shall be in writing and delivered personally, by certified mail, return receipt requested, or by nationally recognized overnight courier, to the addresses set forth above or such other address as either party may designate by notice.

**Severability:**

If any provision of this Agreement is held invalid or unenforceable, the remaining provisions shall remain in full force and effect.

**Waiver:**

The failure of either party to enforce any right or provision of this Agreement shall not constitute a waiver of such right or provision unless acknowledged and agreed to by the party in writing.

**Dispute Resolution:**

The parties agree to attempt to resolve any disputes arising out of or relating to this Agreement through good faith negotiations. If unresolved, disputes shall be resolved by binding arbitration in accordance with the rules of the American Arbitration Association, and judgment may be entered in any court having jurisdiction.

**EMPLOYER'S SIGNATURE**

**EMPLOYEE'S SIGNATURE**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

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