

SPEAKER ENGAGEMENT AGREEMENT

Location: _____ Date: _____

Parties:

This Speaker Engagement Agreement (the "Agreement") is made by and between:

1. Event Organizer ("Organizer"): _____
2. Speaker ("Speaker"): _____

Engagement Details:

Event Name: _____

Event Location: _____

Event Date(s): _____

Speaker Presentation Title: _____

Scope of Services:

Speaker agrees to prepare and deliver a presentation as described above, in a professional manner, at the agreed date(s) and location(s). Speaker shall provide any required materials and coordinate with Organizer as necessary.

Compensation and Payment Terms:

Fee Amount: _____ USD

Payment Schedule: _____

Payment Method: _____

Travel and Accommodation:

Organizer agrees to reimburse Speaker for reasonable travel and accommodation expenses pre-approved in writing. Receipts must be provided for all reimbursable expenses. Speaker shall coordinate travel arrangements with Organizer as needed.

Cancellation Policy:

Either party may cancel this Agreement upon written notice. If Organizer cancels less than 30 days prior to the scheduled presentation date, Organizer shall pay Speaker a cancellation fee equal to 50% of the agreed Fee Amount. If Speaker cancels, Speaker shall refund any fees received and shall make reasonable efforts to provide a substitute speaker acceptable to Organizer.

Intellectual Property:

Speaker retains all rights to their presentation materials. Organizer is granted a limited, non-exclusive, non-transferable license to use the presentation materials for the event and internal purposes only. Any other use requires Speaker's prior written consent.

Confidentiality:

Both parties agree to keep confidential any proprietary or sensitive information disclosed during the term of this Agreement and not to disclose such information to any third party without prior written consent, except as required by law.

Indemnification:

Each party agrees to indemnify, defend, and hold harmless the other party from any claims, liabilities, damages, or expenses arising out of any breach of this Agreement or any negligent or intentional acts or omissions of the indemnifying party.

Limitation of Liability:

Neither party shall be liable to the other for any consequential, incidental, special, or punitive damages arising out of or related to this Agreement, even if advised of the possibility of such damages.

Independent Contractor:

Speaker is engaged as an independent contractor. Nothing in this Agreement shall be deemed to create an employer-employee, joint venture, or partnership relationship between the parties.

Governing Law and Dispute Resolution:

This Agreement shall be governed by and construed in accordance with the laws of the State of _____, without regard to its conflict of laws principles. Any disputes arising under this Agreement shall be resolved exclusively in the state or federal courts located in _____ County, _____. Both parties waive any right to a trial by jury to the fullest extent permitted by law.

Entire Agreement and Amendments:

This Agreement, together with any exhibits or attachments, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings. Any amendment must be in writing and signed by both parties.

Force Majeure:

Neither party shall be liable for any failure or delay in performance due to causes beyond their reasonable control, including but not limited to acts of God, war, terrorism, government action, labor disputes, or natural disasters.

Notices:

All notices required or permitted under this Agreement shall be in writing and deemed given upon personal delivery, confirmed email transmission, or three days after deposit in the United States mail, postage prepaid, addressed to the parties at their respective addresses set forth above or at such other address as either party may designate by notice to the other.

ORGANIZER'S SIGNATURE

SPEAKER'S SIGNATURE

Signature: _____

Signature: _____

Original source of this document:

<https://contract247-us.com/speaker-contract/>

Did you find this template helpful?

Find more updated templates at:

<https://contract247-us.com/>

[View more templates](#)

This template is intended exclusively for personal, non-commercial use.
If distributed or published, the source must be mentioned.

This template is provided for guidance only and does not constitute legal advice.
It is recommended to consult a legal professional for each specific case.